# UNIVERSITY PREPARATORY ACADEMY FINANCIAL STATEMENTS TOGETHER WITH INDEPENDENT AUDITORS' REPORT JUNE 30, 2008

# UNIVERSITY PREPARATORY ACADEMY FINANCIAL STATEMENTS JUNE 30, 2008

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To the Board of Directors
University Preparatory Academy

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate fund information of the University Preparatory Academy as of and for the year ended June 30, 2008, as listed in the accompanying table of contents. These financial statements are the responsibility of the Academy's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in "Government Auditing Standards", issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities, each major fund and the aggregate remaining fund information of the University Preparatory Academy as of June 30, 2008, and the respective changes in financial position for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with "<u>Government Auditing Standards</u>", we have also issued our report dated September 12, 2008 on our consideration of the University Preparatory Academy's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with "<u>Government Auditing Standards</u>" and should be considered in assessing the results of our audit.

The management's discussion and analysis (identified in the table of contents) is not a required part of the basic financial statements but is supplemental information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consist principally of inquiries of management, regarding the methods of measurement and presentation of the required supplemental information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Academy's basic financial statements. The accompanying required supplemental information, as identified in the table of contents, is not a required part of the basic financial statements. The supplemental information is information required by the Governmental Accounting Standards Board. The required supplemental information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

**GREGORY TERRELL & COMPANY** 

Certified Public Accountants

September 12, 2008

This section of the University Preparatory Academy's annual financial report presents our discussion and analysis of the Academy's financial performance during the year ended June 30, 2008. Please read it in conjunction with the Academy's financial statements, which immediately follow this section.

#### **Using this Annual Report**

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand University Preparatory Academy financially as a whole. The Government-wide financial statements provide information about the activities of the whole Academy, presenting both an aggregate view of the Academy's finances and a longer-term view of those finances. The fund financial statements provide the next level of detail. For governmental activities, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements look at the Academy's operations in more detail than the Government-wide financial statements by providing information about the Academy's most significant funds – the General Fund, with all other funds presented in one column as nonmajor funds. The remaining statement, the statement of fiduciary net assets, presents financial information about activities for which the Academy acts solely as an agent for the benefit of students and parents.

Management's Discussion and Analysis (MD&A) (Required Supplemental Information)

#### **Basic Financial Statements**

Government-wide Financial Statements Fund Financial Statements

Notes to the Basic Financial Statements

(Required Supplemental Information)
Budgetary Information for Major Funds

Other Supplemental Information

#### Reporting the Academy as a Whole – Government-wide Financial Statements

One of the most important questions asked about the Academy is, "As a whole, what is the Academy's financial condition as a result of the year's activities?" The statement of net assets and the statement of activities, which appear first in the Academy's financial statements, report information on the Academy as a whole and its activities in a way that helps you answer this question. We prepare these statements to include all assets and liabilities, using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid. These two statements report the Academy's net assets - the difference between assets and liabilities, as reported in the statement of net assets - as one way to measure the Academy's financial health or financial position. Over time, increases or decreases in the Academy's net assets - as reported in the statement of activities - are indicators of whether its financial health is improving or deteriorating. The relationship between revenues and expenses is the Academy's operating results. However, the Academy's goal is to provide services to our students, not to generate profits as commercial entities do. One must consider many other nonfinancial factors, such as the quality of the education provided and the safety of the schools, to assess the overall health of the Academy. The statement of net assets and the statement of activities report the governmental activities for the Academy, which encompass all of the Academy's services, including instruction, support services, community services, athletics, after school programs and food services. Unrestricted State aid (foundation allowance revenue), and State and federal grants finance most of these activities.

#### Reporting the Academy's Most Significant Funds – Fund Financial Statements

The Academy's fund financial statements provide detailed information about the most significant funds – not the Academy as a whole. Some funds are required to be established by State law and by bond covenants. However, the Academy establishes many other funds to help it control and manage money for particular purposes (the Food Service is an example) or to show that it is meeting legal responsibilities for using grants, and other money. The governmental funds of the Academy use the following accounting approach:

Governmental funds – All of the Academy's services are reported in governmental funds. Governmental fund reporting focuses on showing how money flows into and out of funds and the balances left at year end that are available for spending. They are reported using an accounting method called modified accrual accounting, which measures cash and all

other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the operations of the Academy and the services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Academy's programs. We describe the relationship (or differences) between governmental activities (reported in the statement of net assets and the statement of activities) and governmental funds in a reconciliation.

#### The Academy as Trustee - Reporting the Academy's Fiduciary Responsibilities

The Academy is the trustee, or fiduciary, for its student activity funds. All of the Academy's fiduciary activities are reported in a separate statement of fiduciary net assets. We exclude these activities from the Academy's other financial statements because the Academy cannot use these assets to finance its operations. The Academy is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

#### The Academy as a Whole

Recall that the statement of net assets provides the perspective of the Academy as a whole. Table 1 provides a summary of the Academy's net assets as of June 30, 2008 and 2007:

Table 1

	Governmental Activities  June 30	
	2008	2007
Assets Current and other assets	\$ 3,196,124	\$12,565,681
Liabilities Current liabilities and other liabilities	2,485,742	12,253,567
Net Assets Unrestricted	<u>\$ 710,382</u>	\$ 312,114

Total assets and liabilities decreased significantly from June 30, 2007 to June 30, 2008. As stated in Note 9, Long Term Debt Footnote, of these financial statements, NUL Leasehold Holding I, Inc. assumed the Academy's \$10 million payable to NCB Development Corporation. In addition, NUL Leasehold Holding I, Inc. acquired the \$9,860,000 of prepaid rent the Academy held at June 30, 2008.

The above analysis focuses on the net assets (see Table 1). The change in net assets (see Table 2) of the Academy's governmental activities is discussed below. The Academy's unrestricted net assets were \$312,114 at June 30, 2007 and \$710,382 at June 30, 2008. The unrestricted net assets balance enables the Academy to meet working capital and cash flow requirements as well as to provide for future uncertainties. The operating results of the General Fund will have a significant impact on the change in unrestricted net assets from year to year.

The results of this year's operations for the Academy as a whole are reported in the statement of activities (Table 2), which shows the changes in net assets for fiscal year 2008 and 2007.

Table 2	Governmental Activities Year Ending June 30	
Revenue	2008	2007
Program revenue:		
Operating Grants General revenue:	\$ 1,341,791	\$2,137,967
State foundation allowance	\$9,576,265	\$8,971,833
Miscellaneous Revenue	1,167,641	<u>887,971</u>
Total revenue	12,085,697	11,997,771 -
Functions/Program Expenses Instruction	6,459,649	6,580,083
Support services	4,611,811	4,795,723
Food services	208,930	319,271
Interest	407,039	<u>555,463</u>
Total expenses	11,687,429	12,250,540
Increase in Net Assets	398,268	(252,769)
Net Assets - Beginning of year Net Assets - End of year	312,114 \$ 710,382	564,883 \$ 312,114

As reported in the statement of activities, the cost of all of our *governmental* activities for the years ended June 30, 2007 and 2008 were \$12.3 million and \$11.7 million, respectfully. Certain activities were partially funded by other governments and organizations that subsidized certain programs with grants and contributions (\$2,137,967 in 2007 and \$1,341,791 in 2008). We paid for the remaining "public benefit" portion of our governmental activities with \$8,971,833 in 2007 and \$9,576,265 in 2008 in State foundation allowance, and with our other revenues, i.e., interest and contributions.

The Academy experienced an increase in net assets of \$398,268. Key reasons for the change in net assets were attributed to an increase in interim financial reporting, budget monitoring and financial staffing changes.

#### **General Fund Budgetary Highlights**

Over the course of the year, the Academy revises its budget as it attempts to deal with unexpected changes in revenues and expenditures. State law requires that the budget be amended to ensure that expenditures do not exceed appropriations. The final amendment to the budget was actually adopted just before year end. A schedule showing the Academy's original and final budget amounts compared with amounts actually paid and received is provided in required supplemental information of these financial statements.

#### **Economic Factors and Next Year's Budgets and Rates**

Our elected officials and administration consider many factors when setting the Academy's 2008–2009 fiscal year budget. One of the most important factors affecting the budget is our student count. The State foundation revenue is determined by multiplying the blended student count by the foundation allowance per pupil. The blended count for the 2008–09 fiscal year is 25 percent and 75 percent of the February 2009 and September 2008 student counts, respectively. The Academy expects to fully enroll the 1623 openings in its schools.

Since the Academy's revenue is heavily dependent on State funding and the health of the State's School Aid Fund, the actual revenue received depends on the State's ability to collect revenues to fund its appropriation to Academy's. The State periodically holds a revenue-estimating conference to estimate revenues. Based on the results of the most recent conference, the State estimates funds are sufficient to fund the appropriation.

#### **Contacting the District's Management**

This financial report is intended to provide our taxpayers, parents, and investors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have any questions about this report or need additional information, contact the Business Office, University Preparatory Academy 600 Antoinette Detroit, MI 48202

# UNIVERSITY PREPARATORY ACADEMY STATEMENT OF NET ASSETS JUNE 30, 2008

	Governmental Activities
ASSETS	
Current Assets:	
Cash and Cash Equivalents	\$ 1,202,670
Due from Other Governmental Units	1,827,048
Accounts Receivable	158,406
Prepaid Insurance	8,000
Total Assets	\$ 3,196,124
LIABILITIES AND NET ASSETS	
Current Liabilities	
Accounts Payable	\$ 55,854
Accrued Expenditures	562,739
Loan Payable	1,867,149
Total Liabilities	\$ 2,485,742
Net Assets	
Unrestricted	\$ 710,382
Total Net Assets	\$ 710,382
Total Liabilities and Net Assets	\$ 3,196,124

# UNIVERSITY PREPARATORY ACADEMY STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2008

		Progran	n Revenues	Governmental <u>Activities</u> Net (expenses)
		Charges	On a vating	Revenues and
Function / Programs	Evponess	for Services	Operating <u>Grants</u>	Changes in Net Assets
Governmental Activities:	<u>Expenses</u>	<u>Services</u>	Grants	MEI MOSEIS
Instruction	\$ 6,459,649	\$ -	\$ 672,313	\$ (5,787,336)
Support Services	4,611,811	-	99,632	(4,512,179)
Food Services	208,930	-	162,807	(46,123)
Interest	407,039		407,039	<u> </u>
Total Governmental Activities:	\$ 11,687,429	\$ -	\$ 1,341,791	\$ (10,345,638)
General Revenues:				
State of Michigan School Aid Unrestricted				\$ 9,576,265
Miscellaneous Revenue				1,167,641
Total General Revenues				\$ 10,743,906
Change in Net Assets				\$ 398,268
Net Assets, Beginning of Year				312,114
Net Assets, Ending of Year				\$ 710,382

# UNIVERSITY PREPARATORY ACADEMY BALANCE SHEET GOVERNMENTAL FUNDS JUNE 30, 2008

	<u>General</u>	No Gov	Other onmajor ernmental <u>Funds</u>	Go	Total vernmental <u>Funds</u>
ASSETS					
Assets					
Cash and Cash Equivalents	\$ 1,202,670	\$	-	\$	1,202,670
Due from Other Governmental Units	1,802,399		24,649		1,827,048
Accounts Receivable	158,406		-		158,406
Prepaid Insurance	8,000		-		8,000
Due from Other Funds	 24,649		18,979		43,628
Total Assets	\$ 3,196,124	\$	43,628	\$	3,239,752
LIABILITIES AND FUND BALANCES					
Liabilities					
Accounts Payable	\$ 36,875	\$	18,979	\$	55,854
Accrued Expenditures	562,739		-		562,739
Loan Payable	1,867,149		-		1,867,149
Due to Other Funds	 18,979		24,649		43,628
Total Liabilities	\$ 2,485,742	\$	43,628	\$	2,529,370
Fund Balances					
Reserved for:					
Other Purposes					
Prepaid Insurance	\$ 8,000	\$	-	\$	8,000
Unreserved, reported in:					
Unrestricted	 702,382		<u> </u>		702,382
Total Fund Balances	\$ 710,382	\$		\$	710,382
Total Liabilities and Fund Balances	\$ 3,196,124	\$	43,628	\$	3,239,752

### UNIVERSITY PREPARATORY ACADEMY RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUND TO THE STATEMENT OF NET ASSETS FOR THE YEAR ENDED JUNE 30, 2008

Fund Balance - Governmental Fund	\$ 710,382
Amounts reported for governmental activities in the statement of activities that are different:	 
Change in Net Assets of Governmental Activities	\$ 710,382

# UNIVERSITY PREPARATORY ACADEMY STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2008

	General Fund			er Nonmajor vernmental Funds	Total Governmental Funds	
REVENUES:						
Local Sources	\$	1,087,641	\$	407,039	\$	1,494,680
State Sources		9,576,265	·	· -	•	9,576,265
Federal Sources		771,945		162,807		934,752
Total Revenues	\$	11,435,851	\$	569,846	\$	12,005,697
EXPENDITURES:						
Current:						
Instruction:						
Basic Programs	\$	6,424,793	\$	-	\$	6,424,793
Total Instruction	\$	6,424,793	\$		\$	6,424,793
Support Services:						
Pupil	\$	64,901	\$	_	\$	64,901
Instructional Staff	•	34,855	*	_	,	34,855
General Administration		859,181		-		859,181
School Administration		841,379		-		841,379
Business Service		881,869		-		881,869
Operations and Maintenance		1,052,129		-		1,052,129
Pupil Transportation		130,817		-		130,817
Central Support Services		386,362		-		386,362
Other Support Services		236,349		_		236,349
Debt Service						
Interest		92,488		407,039		499,527
Total Support Services	\$	4,580,330	\$	407,039	\$	4,987,369
Community Services	\$	3,358	\$	-	\$	3,358
Food Services	\$	<u>-</u>	\$	208,930	\$	208,930
Capital Outlay	\$	62,979	\$		\$	62,979
Total Expenditures	\$	11,071,460	\$	615,969	\$	11,687,429
Excess (Deficiency) of						
Revenues over Expenditures	\$	364,391	\$	(46,123)	\$	318,268
OTHER FINANCING SOURCES (USES):						
Operating Transfers In	\$		\$	46,123	\$	46,123
Operating Transfers Out	Φ	(46,123)	Ф	40,123	Φ	(46,123)
Operating Transfers Out	-	(40,123)	-	<del></del>	-	(40,123)
NET CHANGE IN FUND BALANCES	\$	318,268	\$	-	\$	318,268
Beginning of Year		392,114				392,114
End of Year	\$	710,382	\$		\$	710,382

# UNIVERSITY PREPARATORY ACADEMY REQUIRED SUPPLEMENTAL INFORMATION BUDGETARY COMPARISON SCHEDULE GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2008

	Budgeted Amounts			
REVENUES:	<u>Original</u>	<u>Final</u>	Actual <u>Amounts</u>	Positive / (Negative)
Local Sources State Sources Federal Sources	\$ 835,000 9,708,727 934,433	\$ 1,048,830 9,564,439 974,646	\$ 1,087,641 9,576,265 934,752	\$ 38,811 11,826 (39,894)
Total Revenues	\$ 11,478,160	<u>\$ 11,587,915</u>	\$ 11,598,658	\$ 10,743
EXPENDITURES:				
Personnel Professional Services and Fees Academic Enrichment Curriculum Expense Extracurrricular Facilities and Transportation Technology Utilities Other Expenses Food Service  Total Expenditures  Excess of Revenues over Expenditures	\$ 8,510,176 733,642 269,500 221,000 151,100 668,300 317,150 348,000 - 220,000 \$ 11,438,868 \$ 39,292	\$ 8,152,928 870,015 365,192 147,263 218,048 657,000 330,335 343,000 97,150 213,000 \$ 11,393,931 \$ 193,984	\$ 8,145,012 856,910 307,770 128,082 215,101 661,953 320,821 327,728 108,083 208,930 \$ 11,280,390 \$ 318,268	\$ 7,916 13,105 57,422 19,181 2,947 (4,953) 9,514 15,272 (10,933) 4,070 \$ 113,541 \$ (102,798)
OTHER FINANCING SOURCES (USES): Operating Transfers In (Out)			<u> </u>	
NET CHANGE IN FUND BALANCE	\$ 39,292	\$ 193,984	\$ 318,268	\$ (102,798)
Beginning of Year	392,114	392,114	392,114	
End of Year	\$ 431,406	\$ 586,098	\$ 710,382	\$ 102,798

# UNIVERSITY PREPARATORY ACADEMY FIDUCIARY FUND STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES JUNE 30, 2008

	Studen Activities <u>Agency Fu</u>	
Assets - Due from General Fund	<u>\$</u>	18,979
Liabilities - Due to Student Groups	\$	18,979

#### UNIVERSITY PREPARATORY ACADEMY NOTES TO FINANCIAL STATEMENTS AS OF JUNE 30, 2008

#### (1) ORGANIZATION

University Preparatory Academy was formed as a public school academy pursuant to the Michigan School Code of 1976, as amended by Act No. 362 of the Public Acts of 1993 and Act. No. 416 of the Public Acts of 1994. The Academy filed articles of incorporation as a nonprofit corporation pursuant to the provisions of the Michigan Nonprofit Corporation act of 1982, as amended, in January 2000 and began operations in July 2000.

On July 1, 2005, the Academy entered into a seven-year contract with Grand Valley State University to charter a public school academy. The contracts requires the Academy to act exclusively as a governmental agency and not undertake any action inconsistent with its status as an entity authorized to receive state school aid funds pursuant to the state constitution. Grand Valley State University is the fiscal agent for the Academy and is responsible for overseeing the Academy's compliance with the contract and all applicable laws. The Academy pays Grand Valley State University three (3%) percent of its state aid as administrative fees. The total administrative fees paid for the year ended June 30, 2008 were approximately \$271,718.

#### (2) ACADEMY-WIDE AND FUND FINANCIAL STATEMENTS

The academy-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the non-fiduciary activities of the Academy. For the most part, the effect of inter-fund activity has been removed from these statements. All of the Academy's activities are classified as governmental activities.

The statement of activities, demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct* expenses are those that are clearly identifiable with a specific function or segment. *Program revenues* include: 1) charges to customers who purchase, use or directly benefit from goods or services by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. State Foundation Aid and other unrestricted items are not included as program revenues but instead as *general revenues*.

#### Measurement focus, basis of accounting, and financial statement presentation

The academy-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

As a general rule, the effect of interfund activity has been eliminated from the Academy-wide financial statements

#### (2) ACADEMY-WIDE AND FUND FINANCIAL STATEMENTS (Cont'd)

Amounts reported as program revenue include (1) charges to customers or applicants for goods, services, or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions. Internally dedicated resources are reported as general revenue rather than as program revenue. Likewise, general revenue includes all taxes and unrestricted state aid.

Governmental fund financial statements are reported using the current financial resources, measurement focus and the modified accrual basis of accounting. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose the Academy considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

State and federal aid and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the Academy.

The Academy reports the following <u>major</u> governmental funds:

The *general fund* is the Academy's primary operating fund. It accounts for all financial resources of the Academy, except those required to be accounted for in another fund.

The Academy reports the following non-major governmental funds:

The school service fund is the Academy's primary non-major fund. It is used to account for food services operations. It is a subsidiary operation and obligation of the General Fund.

The *debt service fund* is used to account for the proceeds of specific revenue sources that are restricted to expenditures for payment of long term debt principal and interest. Any operating deficit generated by this activity is the responsibility of the General Fund.

The *agency fund* is a fiduciary fund used to record transactions of student groups for school and school-related purposes. The funds are segregated and held in trust for the students.

#### (3) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the accounting principles outlined in the <u>Michigan School Accounting Manual</u>. The significant accounting policies followed by University Preparatory Academy (the "Academy") are described below:

#### (3) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

#### Cash and Cash Equivalents

Cash and cash equivalents include short-term, highly liquid investments that are readily convertible to cash.

#### <u>Investments</u>

Investments are stated at fair value.

#### Revenue Recognition

All grant and contract revenues are recognized only to the extent earned.

#### Use of Estimates

The preparation of general purpose financial statement in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reported period. Actual results could differ from those estimates.

#### **Budgets and Budgetary Accounts**

The General Fund budget was adopted on a basis consistent with accounting principles generally accepted in the United States of America and in compliance with the Uniform Budgeting and Accounting (P.A. 621 of 1978). A separate School Service Fund budget was not adopted.

For the year end June 30, 2008, expenditures exceeded appropriations as follows:

<b>General Fund</b>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Facilities and Transportation	657,000	661,953	(4,953)
Other Expense	97.150	108.083	(10.933)

#### (4) CASH AND CASH EQUIVALENTS

The Academy's deposits are included on the balance sheet under the following classifications:

Cash and cash equivalents

\$ 1,202,670

#### (4) CASH AND CASH EQUIVALENTS (con't.)

State law authorizes the Academy to make deposits in the accounts of federally insured financial institutions. Cash held by fiscal agents or trustees is secured in accordance with the requirements of the agency or trust agreement.

#### **Custodial Credit Risk of Bank Deposits**

Custodial credit risk is the risk that in the event of bank failure, the Academy's deposits may not be returned by the bank. The Academy believes that due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all bank deposits. As a result, the Academy evaluates each financial institution it deposits Academy funds with and assesses the level of risk of each financial institution; only those institutions with an acceptable estimated risk level are used as depositories. The above deposits were reflected in the accounts of the bank (without recognition of checks written but not yet cleared or of deposits in transit) at \$1,360,458. Of this amount \$200,000 was covered by federal depository insurance and \$1,160,458 was uninsured and uncollateralized.

#### (5) **DUE FROM OTHER GOVERNMENTAL UNITS**

Due from other governmental units as of June 30, 2008 for the Academy's general fund was as follows:

State of Michigan – State Aid \$ 1,740,898 State of Michigan – Federal Grants \$ 86,150

Total \$ 1,827,048

#### (6) MANAGEMENT AGREEMENT

For the year ended June 30, 2008, the Academy utilized a management company, New Urban Learning ("NUL"), a not-for-profit corporation, through June 30, 2009. NUL provides all Academy personnel, as well as all Academy management, executive administration, fiscal services, and curriculum services. NUL is reimbursed for its direct costs as approved in the Academy's budget. The management fee was set at not more than 3% of the Academy's state aid receipts. The management fees for the year ended June 30, 2008 were approximately \$228,922.

#### (7) SHORT-TERM DEBT

Loans payable at June 30, 2008 represents the outstanding balance of a \$2,500,000 line of credit secured by the Academy's state school aid fund with interest at the rate of prime minus two points. For the year ended June 30, 2008, the outstanding balance was \$1,867,149.

#### (8) **COMMITMENTS**

The Academy is obligated under three operating leases for its elementary, middle and high school facilities with a Michigan Non-Profit Foundation. The leases require annual base rents of \$1 each, expiring June 30, 2010.

Under the terms of the high school lease, the Academy is responsible for all required maintenance for the facility. Commencing in the fourth year of the lease, the Academy is required to expend a minimum of \$160,000 annually for fixtures, furnishings, and equipment at the facility. If the full \$160,000 is not expended, the shortfall shall be placed in an escrow account in the name of the landlord. In addition, the lease requires the Academy to meet certain performance standards including graduation rates, re-enrollment rates, average daily attendance rates, college enrollment rates and minimum test scores.

Under the terms of the middle school lease, the Academy is responsible for all required maintenance for the facility. During each year of the lease, the Academy is required to expend a minimum of \$30,000 annual for fixtures, furnishings and equipment and \$15,000 for building systems maintenance and repair. The repair or replacement of fixtures, furnishings, equipments, and building systems shall become the property of the landlord upon purchase by the Academy. If the full \$45,000 is not expended, the shortfall shall be placed in an escrow account in the name of the landlord. In addition, the lease requires the Academy to meet certain performance standards including re-enrollment rates, average daily attendance rates, and minimum test scores.

Under the terms of the elementary school lease, the Academy is responsible for all required maintenance for the facility. Commencing in the second year of the lease, the Academy is required to expend a minimum of \$40,000 annual for fixtures, furnishings and equipment and \$15,000 for building systems maintenance and repair. The repair or replacement of fixtures, furnishings, equipments, and building systems shall become the property of the landlord upon purchase by the Academy. If the full \$40,000 is not expended, the shortfall shall be placed in an escrow account in the name of the landlord. In addition, the lease requires the Academy to meet certain performance standards including re-enrollment rates, average daily attendance rates, and minimum test scores.

Future minimum lease commitments as of June 30, 2008 are as follows:

Year Ended June 30,	
2009	\$45,001
2010	45,001
	\$90,002

#### (9) **LONG-TERM DEBT**

On June 30, 2008, the Academy's loan of \$10 million payable to NCB Development Corporation was assumed by New Urban Leasehold Holding 1, Inc. The loan was fully guaranteed by the Thompson Educational Foundation and the Thompson Foundation. Interest incurred on the loan and funded by the Thompson Educational Foundation for the fiscal year ended June 30, 2008 was \$407,039.

#### (10) **GUARANTIES**

The Academy has acted as the Guarantor for an \$186,000 loan between New Urban Learning and the Thompson Foundation. The outstanding balance on the loan as of June 30, 3008 is \$150,000.

#### (11) SUBSEQUENT EVENTS

The Academy entered into an Agreement with the Michigan Public Educational Facilities Authority for a State Aid Note in the amount of \$2.3 million. The Note is guaranteed by the Academy's State Aid payments. The note has an interest rate of 3.10% and is payable in ten monthly payment of \$237,209.

The Academy will be governed by a new board, Public School Academy of Detroit (PSAD). Under this board, the Academy's state funds will go to PSAD and PSAD will distribute the state funds to the Academy.

# UNIVERSITY PREPARATORY ACADEMY SINGLE AUDIT JUNE 30, 2008

# UNIVERSITY PREPARATORY ACADEMY SINGLE AUDIT REPORT JUNE 30, 2008

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# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors of University Preparatory Academy Detroit, Michigan

We have audited the financial statements of University Preparatory Academy ("UPA") as of and for the year ended June 30, 2008, and have issued our report thereon dated September 12, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States

#### Internal Control over Financial Reporting

In planning and performing our audit, we considered UPA's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the UPA's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the organization's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles, such that there is more than a remote likelihood that a misstatement of the organization's financial statements that is more than inconsequential will not be prevented or detected by the organization's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the organization's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether UPA' financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and questioned costs under 08-1 and 08-2.

UPA's responses to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. We did not audit UPA's responses and, accordingly, we express no opinion on them.

This report is intended solely for the information and use of management, the audit committee, Board of Directors, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

**GREGORY TERRELL & COMPANY** 

Certified Public Accountants

September 12, 2008



### REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Board of Trustees of University Preparatory Academy Detroit, Michigan

#### Compliance

We have audited the compliance of University Preparatory Academy ("UPA") with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2008. UPA's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of UPA's management. Our responsibility is to express an opinion on UPA's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about UPA's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of UPA's compliance with those requirements.

In our opinion, UPA complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2008. However, the results of our auditing procedures disclosed an instance of noncompliance with these requirements that are required to be reported in accordance with OMB Circular A-133 and which are described in the accompanying schedule of findings and questioned costs under 08-3.

#### **Internal Control Over Compliance**

The management of UPA is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered UPA's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of UPA's internal control over compliance.

A control deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

UPA's responses to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. We did not audit UPA's responses and, accordingly, we express no opinion on them.

#### **Schedule of Expenditures of Federal Awards**

We have audited the basic financial statements of UPA as of and for the year ended June 30, 2008, and have issued our report thereon dated September 12, 2008. Our audit was performed for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the audit committee, management, Board of Directors, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

**GREGORY TERRELL & COMPANY** 

Certified Public Accountants

September 12, 2008

### UNIVERSITY PREPARATORY ACADEMY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS JUNE 30, 2008

		JUNE .	პ∪, ⊿	<u> 2008</u>										
Federal Grantor/Pass Through Grantor Program Title	CFDA Number	Grant		Award	F	Accrued or (Deferred) Revenue at une 30,2007		Pagaints		Current Year		diustments	(D Re	ecrued or Deferred) Evenue at De 30,2008
Grantor Program Title	Number	ID Number		<u>Amount</u>	<u>J1</u>	ine 30,2007		Receipts	=	xpenditures	<u> </u>	<u>djustments</u>	Jun	<u>e 30,2006</u>
U.S. Department of Agriculture Passed through the State of Michigan														
National School Lunch Breakfast	10.553	0719701	\$	8,922	\$	-	\$	8,922	\$	8,922	\$	_	\$	_
National School Lunch Program	10.555	071950	•	173,617	Ψ	24,320	Ψ	24,320	•	-	Ψ	-	•	-
National School Lunch Program	10.555	071970 0708	_	153,374		<u> </u>		129,054		153,885		-		24,831
Total U.S. Department of Agriculture			\$	335,913	\$	24,320	\$	162,296	\$	162,807	\$	-	\$	24,831
U.S. Department of Education Passed through State of Michigan														
Title I, Part A-Improving Basic Programs	84.010	071530 0607	\$	443,966	\$	124,699	\$	124,699	\$	_	\$	_	\$	-
Title I, Part A-Improving Basic Programs	84.010	081530 0708	_	481,837				445,947		481,786		-		35,839
Total				925,803		124,699		570,646		481,786		-		35,839
Title V-Part A-Innovative Programs	84.298	070250 0607		2,588		423		423		_		_		_
Title V-Part A-Innovative Programs	84.298	080250 0708	_	3,119				3,119		3,119		-		
Total				5,707		423		3,542		3,119		-		-
Title II, Part D-Enhancing Education with Technology	84.318	074290 0607		4,579		916		916		-		-		-
Title II, Part D-Enhancing Education with Technology	84.318	804290 0708	_	4,529		-		4,529		4,529		-		
Total				9,108		916		5,445		4,529		-		-
Title II, Part A-Teacher/Principal Training	84.367	071530 0607		32,373		8,718		8,718		-		-		-
Title II, Part A-Teacher/Principal Training	84.367	071530 0708	_	31,828		<del>-</del>		31,828		31,828		-		
Total				64,201		8,718		40,546		31,828		-		-
Service Provider Self Review	84.282	070440 06087	_	4,000		2,400		2,400		=	_	-		-
Total				4,000		2,400		2,400		-		-		-
21 Century Community Learning Center	84.287C	072110 21st03071		151,051		30,211		30,211		-		-		-
21 Century Community Learning Center	84.287C	082110 21st03071	_	151,051				151,051		151,051		-		
Total			_	302,102	_	30,211		181,262		151,051		-		
Wayne County RESA IDEA	84.027A			44,767		11,746		11,746						
Wayne County RESA IDEA	84.027A			99,632		-		73,969		99,632		-		25,663
Total			_	144,399		11,746		85,715		99,632		-		25,663
Total U.S. Department of Education			\$	1,455,320	\$	179,113	\$	889,556	\$	771,945	\$	-	\$	61,502
TOTAL FEDERAL AWARDS			\$	1,791,233	\$	203,433	\$	1,051,852	\$	934,752	\$	_	\$	86,333
			Ψ	.,,=00	Ψ	200, .00	*	.,00.,002	Ψ	00.,.02	<u>*</u>		¥	55,550

### UNIVERSITY PREPARATORY ACADEMY NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS JUNE 30, 2008

#### (1) **GENERAL**

The accompanying Schedule of Expenditures of Federal Awards presents the activities of federal financial assistance programs of University Preparatory Academy ("UPA"). Federal awards received directly from federal agencies as well as federal awards passed through other agencies are included on the schedule.

#### (2) BASIS OF ACCOUNTING

The accompanying Schedule of Expenditures of Federal Awards is presented using the accrual basis of accounting.

#### (3) MAJOR PROGRAMS

Major programs were determined in accordance with the Office of Management and Budget (OMB) Circular A-133. "Audits of States, Local Governments and Non-Profit Organizations".

#### Section I – Summary of Auditors' Results

Auditee qualified as low-risk auditee?

#### **Financial Statements** Type of auditors' report issued: **Unqualified** Internal control over financial reporting: Material weakness(es) identified? \_yes \_\_\_X\_\_ no Significant deficiency(ies) identified not considered to be material weakness(es)? \_\_\_\_ yes <u>X</u> no Noncompliance material to financial statements noted? \_\_\_\_ yes <u>X</u> no Federal Awards Internal Control over major programs: Material weakness(es) identified? \_\_\_\_ yes <u>X</u> no Significant deficiency(ies) identified not considered to be material weakness(es)? \_\_\_\_ yes <u>X</u> no Type of auditors' report issued on compliance for major programs: Unqualified Any audit findings disclosed that are required to be reported in accordance with Circular A-133, Section .510(a)? X yes no Identification of major programs: Name of Federal Program CFDA Number Title I – Part A 84.010 Dollar threshold used to distinguish between Type A and Type B programs: \$300,000

\_\_\_\_ yes \_\_\_X\_\_ no

#### **Section II – Financial Statement Findings**

Reference Number	Finding								
08-1	Finding – Budget – noncompliance condition								
	<b>Criteria</b> – Michigan law prohibits expenditures in excess of amounts budgeted.								
	<b>Condition -</b> University Preparatory Academy expended amounts over their Final approved budget.								
	Questioned Costs - Not applicable.								
	<b>Description</b> – The budget prepared by University Preparatory Academy was not monitored to ensure that amounts were within the budget.								
	Recommendations – The Academy should establish controls for monitoring expenditures during the year to ensure the approved budget is not exceeded.								

#### Management's Response

UPA has worked over the course of the past year to keep a watchful eye on the budget to actual results. Total expenditures budgeted were \$11.39 million. Total actual expenditures were \$11.28 million. Total actual expenditures were under budget by \$112,500. Two expenditure line items were over budget by a total of approximately \$16,000 which is inconsequential to the total actual expenditures.

#### **Section II – Financial Statement Findings** (con't)

Reference <u>Number</u>	Finding							
08-2	Finding – Budget – noncompliance condition							
	Criteria – Michigan law requires a separate budget for the school service fund.							
	<b>Condition -</b> University Preparatory Academy did not approve a separate budget for its school service fund.							
	Questioned Costs - Not applicable.							
	<b>Description</b> – The Academy did not approve a separate budget for their school service fund.							
	<b>Recommendations -</b> Separate budget for the school service fund should be prepared and approved.							

#### Management's Response

While UPA did not have a separate School Service Fund budget approved by the board, the school did have the food service budgeted in separate, distinguishable line items. In the future, the school will have a separate budget from the General operations.

#### **Section III – Federal Awards Findings and Questioned Costs**

Reference Number	Finding							
08-3	Program Type – Title I							
	Pass-through Entity – Michigan Department of Education							
	Finding Type - Cash Management - noncompliance							
	Criteria –		agement of federal funds requires federal funds inded within 3 days of receipt					
	<b>Condition -</b> University Preparatory Academy did not expend federal funds within the prescribed time period.							
	Questioned	Costs -	Not applicable.					
	<b>Description</b> – Federal cash draws were compared to dates of the expenditures were incurred, three instances of cash draws in excess of expenditures were noted.							
	Recommend	dations -	Qualified expenditures should be incurred and paid within the prescribed time period.					

#### Management's Response

UPA is still learning the requirements of the Federal programs. The school has had substantial turnover in their finance department. A better understanding of the Federal requirements accompanied with the finance department will allow the school to correct the findings in 2009/2010 audit year.

## UNIVERSITY PREPARATORY ACADEMY STATUS OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS JUNE 30, 2008

#### I. SUMMARY OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS

2007-1	The Academy expended funds in excess of amounts approved by the budget.	Finding has not been corrected.
2007-2	The Academy did not have accurate financial information during the year resulting in expended funds in excess of amounts approved by the budget and an operating loss in excess of projected amounts.	Finding has been corrected.
2007-3	Separate budgets were not prepared for the food service and debt service funds.	Finding has not been corrected.
2007-4	The Academy did not expend federal funds within the prescribed time period.	Finding has not been corrected.
2007-5	Federal cash draws were compared dates expenditures were incurred, eight instances of cash draws in excess of expenditures were noted.	Finding has been corrected.